

Hearst Elementary School



Dear Parents of Hearst, please join us for the
Title I Parent Advisory Council (PAC) Organizational Meeting

Date: October 3, 2025

Time: 9:30 a.m.

Location: Library

At the Organizational Meeting of the Hearst Title I PAC, parents will elect Title I PAC Officers and set monthly meeting dates and times for the school year. The officers of the PAC are as follows: **Chairperson, Vice Chairperson, Secretary, and Outreach Coordinator.**

Please remember that to run for a position and vote, you must be present in person or virtually at the meeting. Hearst receives Title I Parent Involvement Funds for parental involvement.

Agenda

I. Welcome and Call to Order

II. Introductions

- Brief self-introductions from all attendees.

III. Meeting Logistics

- Establish a meeting quorum (5 parents required).

IV. PAC Executive Officer Roles

- Review PAC Executive Officer terms (2 years).
- Discuss the Roles and Responsibilities of Officers.

V. Officer Elections

- Appoint Election Officer (Any person with knowledge of PAC election procedures).
- Election of Officers:
 - Chairperson
 - Vice Chairperson
 - Secretary
 - Outreach Coordinator

VI. Planning for SY2025-2026

- Vote on PAC meeting dates and times for the upcoming school year (SY2025-2026).

VII. Financial Review

- Review PAC Budget.
- Develop a Plan for Spending.

VIII. Public Comments

- Public Comments (2 minutes per person).

ESSA Title I funds were used for this event